

ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHUBANESWAR
SIJUA POST: DUMUDUMA, PATRAPADA, BHUBANESWAR-751019

NOTIFICATION

Sub: Skill Test for the Post of Personal Assistant - reg.

Based on the performance in the Computer Based Test (CBT) and the recommendation of the Selection Committee and approval of the Competent Authority, the following candidates are called for the Skill Test for the post of Personal Assistant in terms of Advt. No. AIIMS.BBSR/RECT/ 2023/990/B&C/1583 dated 01.07.2023, subject to fulfilling all eligibility conditions as per the terms & conditions of the advertisement and provision of the relevant recruitment rules besides all other conditions as enumerated in this notification

Name of the Post	Personal Assistant
No. of Posts	04 (UR-03, OBC-1)

Sl.No.	Reporting for Skill Test		Venue
	Date	Time	
1.	06.12.2023	08:00 AM	Odisha Computer Application Centre (Technical Directorate to Electronics & IT Department) OCAC BUILDING, PLOT NO-N-1/7-D, ACHARYA VIHAR, RRL POST OFFICE, BHUBANESWAR- 751013.

Sr. No	Roll No.	Application No.	NAME	Applicant's Category	DOB	Marks (CBT)
UR-03:						
1.	311617000004	AIIMSB10000144	RANJIT PATI	UR	12/12/1995	80.250
2.	142817000032	AIIMSB10007561	ANIMESH NAYAK	UR	19/08/2000	71.500
3.	224617000011	AIIMSB10015912	SANABOINA VENKATA SIVA KUMAR YADAV	OBC(NCL)	15/06/1994	70.750
4.	142817000022	AIIMSB10003422	GOPAL KRISHNA PANDA	UR	25/05/1995	70.250
5.	224617000007	AIIMSB10004507	RENGARAJAN S	UR	03/05/1995	68.000
6.	142817000033	AIIMSB10007634	BISWARANJAN DALAI	UR	21/04/1997	67.250
7.	142817000043	AIIMSB10011123	BIJAY BIKASH NANDA	UR	12/06/1994	67.000
8.	253717000010	AIIMSB10011036	AANCHAL	UR	02/08/2002	66.500
9.	224617000006	AIIMSB10004453	KOMPILLI UTTAR KUMAR	UR	01/02/2002	63.750
10.	142817000048	AIIMSB10012942	SANGRAM MISHRA	UR	02/11/1997	62.750
11.	142817000055	AIIMSB10015030	ABHIJIT NAYAK	UR	19/05/1997	62.000
12.	142817000060	AIIMSB10016948	DIBYA BHARATI SAHOO	UR	22/09/1993	60.250
13.	134117000004	AIIMSB10006629	SHWETA PATHAK	UR	20/11/1994	60.000
14.	134117000003	AIIMSB10005112	REENA PRAJAPATI	OBC(NCL)	20/07/2000	60.000
15.	311617000012	AIIMSB10016116	RISHAB	UR	04/12/1995	58.750

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Sr. No	Roll No.	Application No.	NAME	Applicant's Category	DOB	Marks (CBT)
16.	142817000052	AIIMSB10013489	SUMITRA NAYAK	UR	29/04/1996	57.750
17.	142817000018	AIIMSB10000349	MANAMOHAN PANDA	UR	05/04/1999	57.750
18.	311617000010	AIIMSB10006968	SUMIT	OBC(NCL)	10/07/1998	56.250
19.	142817000020	AIIMSB10000533	DEEPAK KUMAR BEHERA	UR	18/08/1993	55.750
20.	253717000011	AIIMSB10011600	TANMOY MANNA	UR	28/08/1998	55.000
21.	142817000024	AIIMSB10003748	MADHUSMITA PALLEI	UR	04/04/1995	54.750
22.	142817000040	AIIMSB10010715	MAMALI TRIPATHY	UR	04/06/1999	54.750
23.	142817000051	AIIMSB10013132	PRABEEN SAHOO	UR	02/12/2000	54.500
24.	134117000002	AIIMSB10000460	SUMIT PATERIYA	UR	17/09/1999	54.250
25.	253717000008	AIIMSB10000560	PUJA KUMARI	UR	22/05/1997	54.000
26.	253717000015	AIIMSB10013865	DEBSHRUTI ROY	UR	13/01/1996	53.500
27.	324817000004	AIIMSB10015741	NAVNEET KUMAR	OBC(NCL)	30/10/1994	52.750
28.	354417000001	AIIMSB10004429	DEBABRATA DEBTA	UR	15/02/1991	51.000
29.	142817000008	AIIMSB10010416	AJIT KUMAR LENKA	UR	05/03/2002	50.750
30.	142817000019	AIIMSB10000400	NIBEDITA SWAIN	UR	30/06/1995	50.250

OBC-01

1.	253717000013	AIIMSB10013682	UTPAL DUTTA	OBC(NCL)	21/06/1991	49.250
2.	253717000017	AIIMSB10017089	KAUSHAL KUMAR	OBC(NCL)	04/06/1992	48.750
3.	311617000009	AIIMSB10005216	VAISHALI	OBC(NCL)	28/06/1992	43.250
4.	311617000014	AIIMSB10016717	RAJENDRA KUMAR	OBC(NCL)	27/10/1990	42.500
5.	324817000001	AIIMSB10011384	SANJAY KUMAR	OBC(NCL)	05/10/1992	40.750
6.	134117000005	AIIMSB10015342	SHAHBAAZ KHAN	OBC(NCL)	13/06/1992	40.000
7.	142817000044	AIIMSB10011261	SATYA PRIYA DAS	OBC(NCL)	27/05/1996	40.000
8.	142817000027	AIIMSB10005485	JEETENDRA BISWAL	OBC(NCL)	06/09/1989	37.500
9.	332117000001	AIIMSB10017757	VIRENDRA KUMAR MAURYA	OBC(NCL)	10/05/1995	37.500
10.	142817000031	AIIMSB10007408	CHANDRA LENKA	OBC(NCL)	27/05/1991	36.250

Important Note: -

1. No Call letter for Skill Test indicating Date and Venue will be sent to above shortlisted candidates by Speed Post.
2. **The Skill Test Norms will be as follows-**
Dictation- 10 minutes @ 100 WPM. Transcription: 40 minutes English or 55 minutes Hindi on a Computer.
55 Minutes for Transcription in English & 70 Minutes for Transcription in Hindi for PwBD Candidates subject to the submission of the Disability Certificate at the time of Skill Test.
3. **The Language of Skill Test will be English. However, if a candidate wants to take skill test in Hindi, he/she should submit his/her request over email to infolect@aiimsbhubaneswar.edu.in with the subject as follows latest by 02.12.2023(17:30 PM)**
“Skill Test – Application No. _____ & Roll No. _____, Personal Assistant”
4. The candidature of all the above-listed candidates shortlisted for the Skill Test is purely provisional subject to verification and fulfilment of the eligibility criteria with regards to age, essential qualification, category, age, and experience etc. as per the advertisement and Rules & Regulations of the Institute. In case any of the selected candidates is found not fulfilling any of the eligibility criteria at any stage, then his/her candidature/selection will be cancelled without giving any reason. The decision of the Executive Director in this regard will be final.
5. Candidates should note that shortlisting for Skill Test does not entitle him/her for an empanelment/appointment in the AIIMS, Bhubaneswar. The candidature of above candidates is purely provisional.
6. The Skill Test will be only qualifying, those candidates who will secure qualifying marks will be considered for selection based on their merit i.e. mark secured in Computer Based Test. Those who will not qualify the Skill Test will not be considered for selection even though they have secured higher marks in Computer Based Test(CBT).
7. The final selection will be purely based on merit who fulfil all eligibility criteria as per the advertisement. Action as warranted under Rules/Laws will be taken in respect of those candidates who will bring outside influence in any manner.
8. If the candidate does not belong to the category mentioned against his/her name in the Notification or if any of the particulars mentioned are not correct, such candidates are advised to report the discrepancy along with all supporting documents to Assistant Administrative Officer, Recruitment Cell, 3rd Floor, Academic Block, AIIMS, Sijua, Bhubaneswar-19 within 3 days of this notification.
9. No TA/DA shall be paid for above said Skill Test.
10. While every care has been taken in preparing the above category-wise list of candidates for the post of Personal Assistant to be called for skill test, however, AIIMS, Bhubaneswar reserves the right to rectify inadvertent error or printing mistake, if any.
11. Please visit Institute’s website i.e., www.aiimsbhubaneswar.edu.in for any last-minute change and other details about this recruitment.

IMPORTANT: Beware of the touts who may misguide the candidates with false promises of getting them selected for the job on illegal consideration. The recruitment process, i.e., CBT in the AIIMS, Bhubaneswar examinations, is fully computerized and the selection is based purely on the merit of candidates.

By Order of the Executive Director

DDA(I/c)/SAO
AIIMS Bhubaneswar

Copy to –

1. PA to ED, for the information of the ED.